

Experienced

# Senior Executive

Noida, India

**SMR** is a global company with a high level of innovation. Our goal is to actively help forming the future of the automotive industry – with innovative technologies that make driving more comfortable and safer. With a broad portfolio of manufacturing capabilities, SMR produces a large variety of high-quality products, majorly for the automotive industry. The primary responsibility of this role is to support the UK sales team with SAP maintenance and updates. Provide administrative support to the UK based sales team and undertake analysis of data and present findings.

## What you'll do

- **SAP Data Entry and Price Updates:** Accurately undertake data entry tasks in SAP to support pricing updates, promotions, and contract conditions. Ensure all changes are correctly reflected across sales orders, customer accounts, and pricing structures.  
  
Master Data Maintenance and Governance: Support the UK SAP Master Data team by creating, updating, and maintaining customer, material, and pricing master data records. Regularly review records to ensure consistency, completeness, and compliance with data governance standards.  
  
SAP Reporting and Sales Insight: Generate detailed reports from SAP to support the UK Sales team, including customer performance, pricing analysis, order backlog, and margin tracking. Ensure timely delivery and data accuracy to enable informed decision-making.  
  
Master Data Integration via MDM Portal: Input and maintain sales-related master data through both SAP and the Motherson MDM (Master Data Management) portal, ensuring synchronization and adherence to global data standards.  
  
Data Quality Assurance and Auditing: Conduct regular audits of SAP master data to identify duplicates, missing information, or outdated records. Implement corrective actions in collaboration with relevant stakeholders.  
  
Process Documentation and Optimizations: Document standard operating procedures (SOPs) for SAP sales processes. Proactively identify inefficiencies and suggest enhancements to improve workflow and data accuracy.  
  
Sales Team SAP Support: Act as the first point of contact for SAP-related queries within the sales team. Assist with troubleshooting, report generation, and general navigation support.

## What we are looking for

- Bachelor's degree in business administration, Commerce, Supply Chain Management, Information Technology, or a related field from a recognized university.
- Preferred Certifications:
- SAP Certified Application Associate – Sales and Distribution, ERP 6.0 EhP7 (or latest version)
  - Additional SAP certifications related to Sales, Logistics, or Supply Chain (optional)

## What we offer

- A competitive salary and range of benefits.
- Be part of worldwide team with very big challenges ahead, which bring huge development opportunities for people with big career goals.
- If you enjoy working in a fast-paced environment, then look no further.
- We are an equal opportunity employer where inclusion matters; this is evidenced by us being a Disability confident Committed Employer.