

Purchasing

Experienced

Senior Executive - Korean/Procurement

Vision Systems - Samvardhana Motherson Reflectec (SMR) - Noida, India

At Motherson, we're committed to creating long-term jobs and advancing global careers. Featured on TIME's World's Best Companies list, we are a diversified global design, engineering, manufacturing, assembly and logistics specialist, delivering full-system solutions to customers across industries. With a focus on innovation, quality and sustainability, we strive to be a trusted industrialisation partner and an employer that nurtures a diverse, inclusive workplace.

Our Vision Systems division enhances vehicle safety and visibility with high-quality mirrors and advanced camera systems, trusted by major automotive OEMs worldwide. Join us to collaborate with experts, work with cutting-edge technology, and help shape the future of safer, smarter mobility.

What you'll do

- Key Responsibilities
 - Provide Korean English/Hindi translation and interpretation support during meetings, conferences, and business discussions.
 - Translate business documents, technical manuals, SOPs, emails, reports, and presentations accurately.
 - Support Korean expatriates and local teams in day-to-day communication and coordination.
 - Work closely with SCM, Purchase, and Procurement teams for vendor communication and operational support.
 - Assist in preparation and interpretation of procurement-related documentation and reports.
 - Coordinate with cross-functional departments including Production, Quality, Logistics, and Supply Chain.
 - Facilitate smooth communication between Korean headquarters and Indian operations.
 - Maintain confidentiality and accuracy in all translated content.
 - Support management during audits, reviews, and client/vendor interactions.

What we are looking for

- Required Skills & Qualifications
 - Bachelor's degree in any discipline.
 - Proficiency in Korean language with TOPIK certification preferred.
 - 3-8 years of experience in translation/interpretation roles.
 - Prior experience in Automotive or Manufacturing industry is mandatory/preferred.
 - Exposure to SCM, Purchase, Procurement, or Supply Chain operations preferred.
 - Strong verbal and written communication skills in Korean and English.
 - Good understanding of business and technical terminology.
 - Proficiency in MS Office applications.
 - Strong interpersonal and coordination skills.

What we offer

- A competitive salary and range of benefits.
- Be part of worldwide team with very big challenges ahead, which bring huge development opportunities for people with big career goals.
- If you enjoy working in a fast-paced environment then look no further.
- We are an equal opportunity employer where inclusion matters; this is evidenced by us being a Disability confident Committed Employer.



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