



# Assistant Manager Dispatch-IND

48.0 hours - Gujarat, India

This is the role for the Assistant Manager in Sales and Dispatch with experience in the automobile industry. Skilled in coordinating vehicle deliveries, managing sales operations, and ensuring customer satisfaction. Proven ability to streamline dispatch processes, support sales targets, and lead teams effectively. Committed to operational excellence and driving growth in a competitive market.

## What you'll do

- As an Assistant Manager in Sales and Dispatch within the automobile industry, responsibilities include overseeing daily sales operations, coordinating vehicle dispatch and deliveries, and ensuring timely order fulfillment. Tasks involve managing inventory, preparing dispatch schedules, and liaising with dealerships, transporters, and customers for smooth transactions. The role also includes supporting the sales team in achieving monthly targets, analyzing market trends, preparing reports, and maintaining accurate records. Ensuring compliance with company policies and customer service standards is key. Effective communication, team leadership, and problem-solving are essential to manage logistics, resolve issues promptly, and contribute to the overall growth of the business.

## What we are looking for

- Seeking a proactive and experienced Assistant Manager – Sales & Dispatch with 5–8 years of experience in the automobile industry. The ideal candidate holds a Graduation and Post-Graduation degree, with a strong background in managing end-to-end dispatch operations. Key responsibilities include vehicle dispatch planning, order tracking, coordination with transporters, invoicing, stock management, route planning, delivery scheduling, customer coordination, TAT monitoring, MIS reporting, compliance with regulatory norms, and documentation. The candidate must ensure dispatch accuracy, process efficiency, and adherence to company standards. Strong communication, team leadership, and problem-solving skills are essential to excel in this role.

## What we offer

At **Motherson**, we value our employees and are committed to offering a supportive and rewarding work environment. Our employee benefits include:

- Competitive Salary Packages
- Performance-Based Incentives
- Health & Medical Insurance
- Provident Fund & Gratuity
- Employee Welfare Schemes
- Training & Development Programs
- Career Growth Opportunities
- Safe & Inclusive Work Culture
- Work-Life Balance Initiatives